

**Fremont Community Schools  
Board of Trustees  
Meeting Summary  
January 12, 2014  
Fremont Community Schools  
Administration Office  
1100 West Toledo Street  
Fremont, Indiana**

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**Meeting #1 – Regular  
6:00 p.m.**

**Board Members Present:** Peggy Bailey, Gary Baker, Kim Bennett, Jill Cox, Anna Creager, Laura McLatcher, Marty McNeal

**Administration Present:** Superintendent Lori Vaughn, Corporation Business Manager Brandon Penrod, Head Start Director Susie Swager

**Visitors in Attendance:** Kim Quick, Drew Kuespert, Amber Kuespert, Mike Marturello

Following the Pledge of Allegiance, Superintendent Lori Vaughn welcomed visitors in the audience to Regular Meeting #1.

**CALL TO ORDER**

1. Adopt Agenda

The meeting agenda was adopted with the following additional items:

- a) One Employment Recommendation
- b) One Communication to the Board

**APPROVAL OF MINUTES**

Board Meeting Minutes approved for Special Meeting #21, Special Meeting #22, and Regular Meeting #23. All three meetings were conducted on December 15, 2014.

**FINANCIAL REPORTS**

Mr. Penrod summarized the 2014 General Fund Actual/Projected Monthly Receipts and Expenditures, noting that January and August were 3-pay months.

No claims available at time of this meeting. There will be a special meeting held on Tuesday, January 20, 2015, at 3:45 p.m. for the purpose of approving claims.

**COMMUNICATIONS TO THE BOARD**

1. Business Manager Brandon Penrod provided an overview of the **General Fund Summary of Expenditures by Program and Per Pupil Costs**. This is an annual report compiled by the Indiana Department of Education comparing and contrasting general fund expenditures of each school corporation in Indiana. Mr. Penrod presented a spreadsheet that also

summarized schools in our four county area and schools that have similar demographics as Fremont.

2. School Calendar Revision

Superintendent Vaughn reported that due to the recent weather-related school cancellations we will utilize our two built in option days and one make-up day at the end of the school year. The February 16, and April 27, option days will now be student instructional days. In addition we will add one more day at the end of the school year making the last day for students Friday, May 22. School calendars will be revised and shared accordingly. Parents may also access the revised calendar on our school web-site. Ms. Vaughn also informed the Board that it's time to start looking at the 2015-2016 school calendar and welcomed comments/input from anyone interested in doing so.

**NO UNFINISHED OR OLD BUSINESS**

**NEW BUSINESS**

1. Board Organization

Every school board must elect a president, a vice president, and a secretary within fifteen days of the commencement date of the members' terms of office. A board must also appoint a corporation treasurer. In addition Fremont Community Schools appoints a liaison officer. The role of the Liaison Officer is to connect the school to certain community business and/or economic development organizations that may have an impact, whether directly or indirectly to our schools and/or programs. A school board must also appoint/reappoint a corporation attorney(s).

President Elect	Marty McNeal
Vice President Elect	Laura McLatcher
Secretary	Jill Cox
Liaison Officer	Peggy Bailey
Corporation Treasurer	Brandon Penrod
Corporation Attorneys	Trina Gould, Helmke Beams, LLP Tim Shelly, Warrick & Boyn, LLP

Board member compensation was reviewed and it was decided that Fremont Community Schools would continue receiving a \$2,000 per year, per diem for their service as a member of the Fremont Community Schools Board of Trustees.

Regular meeting dates and times were established and will remain the same as in past years - 3<sup>rd</sup> Monday of the month at 6:00 p.m.

2. Employment Recommendations

Hiring:	Ed Johnson, JV Boys' Golf Coach
Resignation:	Todd Johnson, HS Custodian
Volunteer Coaches:	Andrea Applegate, 7 <sup>th</sup> Grade Asst. Girls' Basketball

3. Leave Request

Rebecca Cober, Bus Driver

4. Head Start Report

Director Susie Swager reported that our Head Start enrollment continues to be lower than normal. Mrs. Swager went on to say that this is the first year we have experienced any of our centers not being at full capacity. She added that usually there is a waiting list.

The on-site review from the Federal Office of Head Start has been rescheduled, but we have no information as to when this will now occur.

January marks the beginning of the student recruitment process. Interested parents wanting to enroll their children in one of our Head Start programs should watch and/or listen to the media for forthcoming information.

**NO COMMENTS AND SUGGESTIONS FROM THE AUDIENCE**

**NO ANNOUNCEMENTS**

**ADJOURNMENT**

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**Meeting #2 – Special**

**6:40 p.m.**

**Board of Finance Annual Meeting**

1. Organize as a Board of Finance

Indiana law requires the board of finance to meet annually after the first Monday in January and on or before the last day of January. At the annual meeting the board of finance shall do the following:

A. Elect from the board's membership

- 1) A president; and
- 2) A secretary

The Board voted and approved Marty McNeal as President and Jill Cox as Secretary of the Fremont Community Schools Board of Finance.

2. Receive and review the investment report required by IC 5-13-7-7

A. As of December 31, 2014: Construction Funds	\$3,672,572.12
Bank Balance All Funds	\$7,778,781.38
Interest on Investments	\$8,706.80

3. Review Financial Goals

2015 Resolution: THEREFORE BE IT RESOLVED that Fremont Community Schools of Steuben County, Indiana, shall strive to increase the percentage for the student instructional expenditure categories as compared to the other expenditure categories as described in IC 21-10-3-4 for the next fiscal year by identifying efficiencies in all expenditure categories.

4. Designate a Depository

Primary Depository	Farmers State Bank
Secondary Depository	INTrust

5. Adjournment