

STUDENT ARRIVAL AND DISMISSAL

For the safety of your child(ren), only cars with official Fremont car pick-up cards will be allowed to pick up children. If the assigned pick-up number is not available or visible, you may be asked to go to the office for pick up. If your child is not typically a car rider, please place the numbers that were sent home and this letter in your glove compartment. There may be circumstances in which you will need them.

Arrival

- Vehicles should enter the south parking lot from the east, West Albion Street (near the town park / water tower) and exit to the west on West Street (near the baseball field).
- Once your child is safely on the sidewalk and you are able, please follow cars ahead or use the passing lane and exit so that the next set of cars may drop off/pick up.
- Parents should **never** leave their vehicle unattended, unless they are using the second lane for drop off in the morning. If you are using the second lane in the morning, PLEASE WALK YOUR CHILD(REN) TO THE SIDEWALK.
- ALL SIDEWALKS CONNECT, students can be dropped at any sidewalk and safely walk to their entry door.
- Upon arrival, parents are not permitted to walk their children to the classrooms. Parents must say their goodbyes in the front foyer or in their vehicle.
- If students are coming for breakfast, they must enter at H-3 (If walking out front to school), the door between the elementary school and high school or they may enter door E8 if being dropped off by a vehicle on the south side of the elementary. These doors open at 7:30 a.m. If students arrive before 7:40 a.m. and are not eating breakfast, they will be allowed to enter at this door as well and wait in the cafeteria until admittance to the Elementary School is allowed (7:40 a.m.).
- Visitors or students arriving after 8:00 AM or after dismissal should enter the main doors (E1)

Dismissal

- Each student will receive 3 "official" Fremont cards with his/her number (in envelope). Anyone who picks up a child must display a card in their car (please hang from your rearview mirror).
- Vehicles should enter the south parking lot from the east, West Albion Street (near the town park) and EXIT to the west on West Street (near the baseball field).
- It is recommended that each child place one number card on his/her book bag to use until the number is remembered. If your child is not available when you arrive at the car pick-up area you may be asked to park in a designated area. This helps prevent excessive delays while teachers relocate children to the right place.
- Car riders will be dismissed on the south side of the elementary building at 3:00 pm, exiting their grade level hallways (E5 (K & 1st), E7 (3rd, 4th, and Miss Fitzpatrick), E8 (2nd and Miss Rhonehouse). Drive slowly through the parking lot toward the designated car pick-up / drop off area.
- Supervising staff will cross reference assigned pick-up numbers on approaching cars to the list of students. Students will be staged as their number is called in their respective hallway and then those students will be escorted as they exit the building to their vehicle.
- Walkers / Walk-ups will be exiting the building through the east side of the gym doors (E4). We ask parents and guardians to park alongside the road (State Road 120) or across the street (Coldwater Street). NO PARKING IS ALLOWED IN THE NORTH PARKING LOT DURING DISMISSAL.

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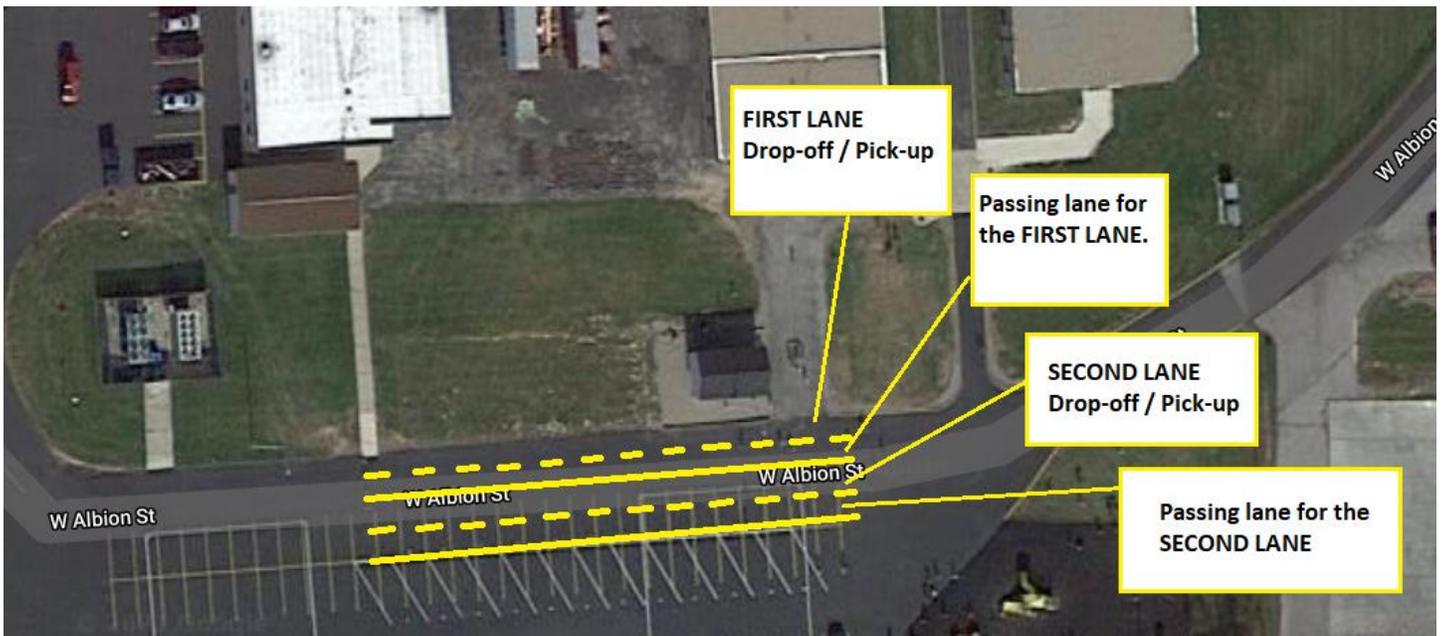
While waiting in THE DISMISSAL line...

- Please remain in your vehicle as you will need to move up frequently, your child will be escorted into your vehicle.
- Please pull up as far as you can and close to the car in front of you, a staff member will walk your child(ren) to your vehicle.
- Please form a continuous line, we will have 2 lines side by side as we load students, along with a passing lane for each.

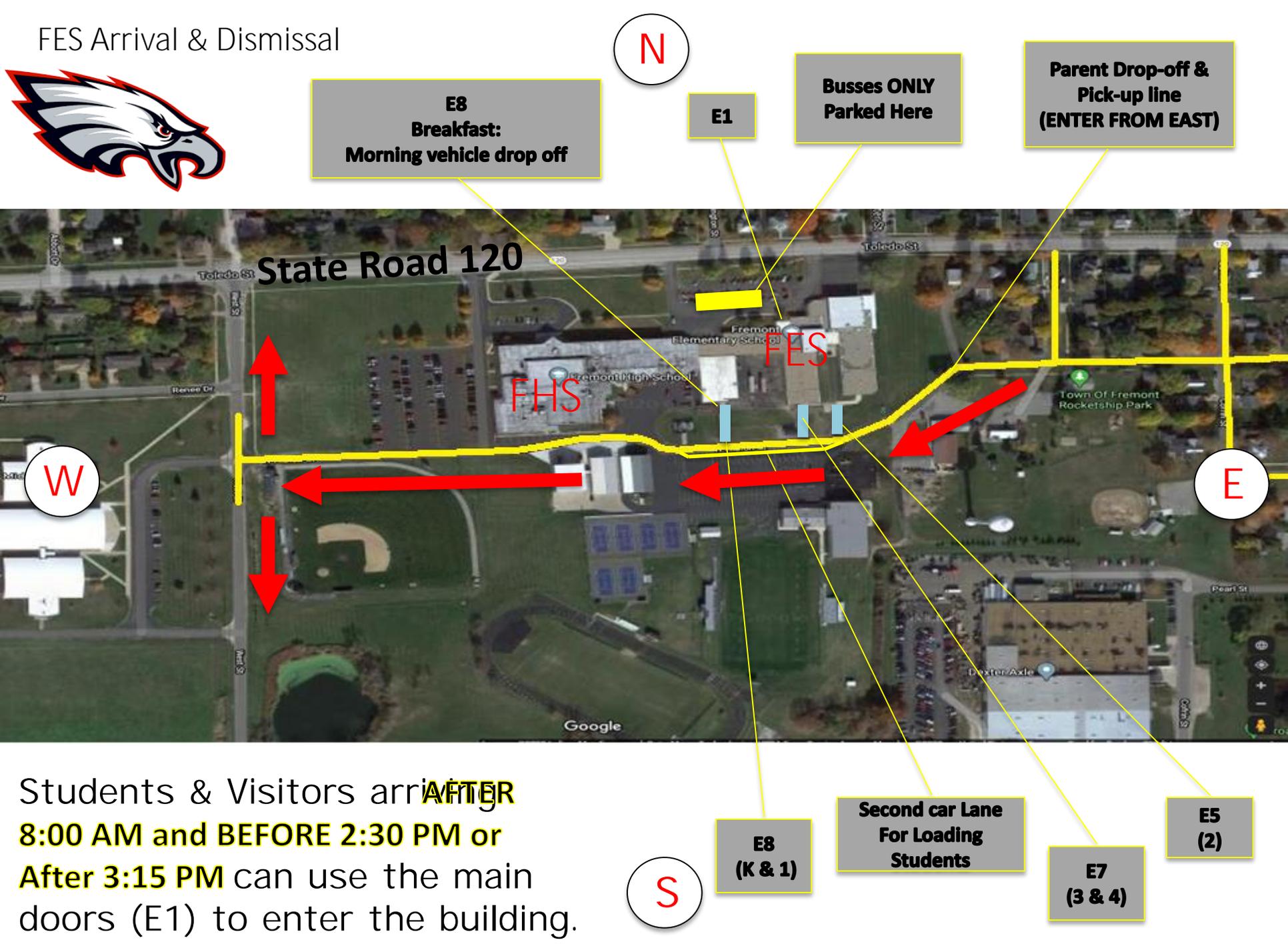
As always, a “Transportation Information Form” must be completed and on file with the office. A note is to be provided if your child will be a car rider. Please make sure you are calling into the office for emergency changes only. Calls should be received by 2:15 p.m.

If you need to pick up your child before the normal dismissal time, please send a note to your child’s teacher and call the office. When you arrive at school to pick up your child, the office staff will call your child down to the office. We are not able to call children down to the office until you arrive to pick them up except for emergency and extenuating circumstances.

- BUSES ONLY will be located in the FRONT PARKING LOT for arrival and dismissal (2:30-3:15).



FES Arrival & Dismissal



E8
Breakfast:
Morning vehicle drop off

E1

Buses ONLY
Parked Here

Parent Drop-off & Pick-up line
(ENTER FROM EAST)

State Road 120

FHS

FES

W

E

Students & Visitors arrive **AFTER 8:00 AM and BEFORE 2:30 PM or After 3:15 PM** can use the main doors (E1) to enter the building.

E8
(K & 1)

Second car Lane
For Loading
Students

E7
(3 & 4)

E5
(2)

S